

**To the Chair and Members of the
COUNCIL**

**LOCAL GOVERNMENT AND HOUSING ACT 1989 - REVIEW OF THE
ALLOCATION OF SEATS ON COMMITTEES AND SUB-COMMITTEES**

EXECUTIVE SUMMARY

1. At its Annual Meeting, the Council is required to:-
 - (1) allocate seats on Committees of the Council having regard to political balance in accordance with the provisions of the Local Government and Housing Act 1989; and
 - (2) make appointments and co-options to other Committees and Sub-Committees of the Council.
2. Members are asked to note that this report sets out the position on the proportional allocation of seats on the basis of the number of Elected Members in each Political Group. This report does not account for any further changes in the composition of Political Groups that may occur prior to this meeting of Council or any changes to the size of Committees that are detailed in this report. If there are further changes, it will be necessary to defer consideration of this report pending a recalculation of seat allocations.

RECOMMENDATIONS

3. That the Council:-
 - (1) resolves before any adjustments are determined, that seats on Committees and Sub-Committees are allocated, as set out in the Table at paragraph 25 of the report;
 - (2) determines the necessary adjustments that:-
 - (a) the Conservative Group lose 1 seat on 2 different Committees/Sub-Committees; and
 - (b) the Mexborough First Group lose 1 seat on a different Committee/Sub-Committee;
 - (3) as a consequence of the loss of the 3 seats at (2) above, allocate 2 seats to the UKIP Group and 1 seat to the Independent Member, Councillor John Cooke;

- (4) determines the appointment of Members to Committees and Sub-Committees in accordance with the wishes of Political Groups;
- (5) notes that in appointing members to the Audit Committee, in accordance with CIPFA guidance, any Member appointed to Cabinet, should not be a member of the Audit Committee;
- (6) notes the requirement to include at least one Executive Member on the Chief Officers Appointments Committee;
- (7) determines the appointment of Members as substitutes in respect of the following Committees and Sub-Committees, in accordance with the wishes of Political Groups:-
 - (a) Chief Officers Appointments Committee
 - (b) Chief Officers Appeals Committee
 - (c) Employee Relations Disputes Resolutions Committee
- (8) for the reasons set out at paragraph 8(iii) of the report, agree that the rules of proportionality do not apply to the Licensing Committee;
- (9) subject to (8) above, appoint Members to sit on the Licensing Committee (14 Members);
- (10) determines the appointment of Members to the following:-
 - (a) Joint Safety Committee (4 Members + 4 Substitutes)
(3 Labour Group Members and 1 Conservative Group Member);
 - (b) Parish Councils' Joint Consultative Committee (6 non-executive Members on a political proportionate basis (5 Labour Group Members and 1 Conservative Group Member); and
 - (c) Member Development Working Group (Cabinet Member with responsibility for Member Training and Development and 1 Member from each Political Group).
- (11) approve the addition of the Portfolio Holder with responsibility for Adult Social Care and a representative from South Yorkshire Fire and Rescue, to the membership of Health & Wellbeing Board, for the reasons set out at paragraph 55 of the report.
- (12) endorse the appointments of John Hoare as the Church of England representative and Damien Thorpe as the Roman Catholic representative on the Children and Young People's Overview and Scrutiny Panel and on the OSMC where this is considering issues relating to education matters;
- (13) agree that future appointments made during the course of the year to any of the Co-opted Member vacancies, be determined by the Overview and Scrutiny Management Committee;

- (14) determines the appointment of workforce representatives as non-voting invitees onto the Overview and Scrutiny Management Committee and the Standing Panels, as detailed at paragraph 44 to 45 of the report;
- (15) agree that the Overview and Scrutiny Management Committee appoint as necessary, any further non-voting invitees to its membership or the membership of the Standing Panels during the course of the year, should it deem necessary; and
- (16) agree that future reviews on the proportional allocation of seats on Committees and Sub-Committees, be limited to the Annual Meeting and if appropriate, a mid-point in the year.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER?

4. The Council is committed to maintaining the highest standards of governance. By appointing to Committees in line with recommendations within this report, the Council satisfies its legal requirements for appointments to Committees.

BACKGROUND

5. As there has been a change in the political composition of the Council following the Borough Council Elections on 7th May, the Authority has a statutory duty to review the allocation of seats on Committees. (This is explained in more detail in the Legal Implications of the report, paragraphs 11 to 18 refer).
6. The allocation of seats on Council Committees outlined in this report, represents the best proportional 'fit' in accordance with the provisions of the Local Government and Housing Act 1989. Proportionality can be disapplied and alternative arrangements put in place by Council unanimously agreeing to such a variation.
7. The allocation of seats on Committees and Sub-Committees must be in accordance with the principles set out in the legal implications below. In summary, representation on Committees and Sub-Committees must, so far as possible, be proportional to the number of Members any group has on the Council as a whole.
8. All Political Groups have been notified of their allocations across all Committees, as described in this report, which represents the best proportional fit and were asked to express their wishes as to which Member(s) sits on which Committees. This information will be provided to Members prior to the meeting. The report also assumes that:-
 - (i) Proportionality being applied to the Committees/Sub-Committees shown in the table below based on the membership indicated:-

Committee/Sub-Committee	Size
Planning Committee	11
Elections & Democratic Structures Committee	11
Chief Officer Appointments Committee	11
Awards, Grants and Transport (Appeals) Committee	7
Audit Committee	5
Chief Officer Appeals Committee	5
Employee Relations Disputes Resolution Committee	5
Chief Officers Investigatory Sub-Committee	5
Total	60

- (ii) Proportionality will not apply to the Overview and Scrutiny Management Committee or the four Overview & Scrutiny Standing Panels in order to maximise cross-party representation;
 - (iii) The Licensing Committee, set up under the Licensing Act 2003, need not be politically proportionate. However, in seeking nominations from Group Leaders onto these 14 seats, these have been sought in proportion to the overall composition on the Council. The appointment of Licensing Sub-Committees to conduct hearings under Section 10 of the Licensing Act 2003, is a statutory function reserved by the Act to the statutory Licensing Committee. Accordingly, it is a matter for the Licensing Committee to appoint these Sub-Committees and to schedule any required meetings; and
 - (iv) Proportionality does not apply to the Health and Wellbeing Board in accordance with legislative requirements
9. The Elected Mayor has reviewed her appointments to the Cabinet for the discharge of Executive functions which is contained elsewhere on today's agenda. In accordance with the provisions set out in the Local Government Act 2000, the Cabinet is not a Committee of the Council; it can comprise of single party representation and therefore, is not subject to the rules on the proportional allocation of seats. Members appointed to sit on the Executive (Cabinet), cannot also be appointed to Overview and Scrutiny Management Committee or any of the Scrutiny Panels.
10. In accordance with CIPFA guidance, the Audit Committee should be free from Executive Members. Therefore, it is recommended that any Member who is appointed to Cabinet, should not be a member of the Audit Committee.

LEGAL IMPLICATIONS

11. Sections 15, 16 and 17 of the Local Government and Housing Act 1989, set out the duties of the Local Authority and the allocation of seats to Political Groups on Committees to ensure political balance.

12. The cumulative effect of these duties is to require “proportionality” across the formal activities of the Authority, representing the overall political composition of the Authority so that there can, for example, be no one party Committees so far as they are constituted as formal Committees or Sub-Committees of the Council.
13. Section 15 provides for the Council to review the representation of different Political Groups on Committees and Sub-Committees when:-
 - (a) the Authority holds an Annual Meeting; and
 - (b) as soon as practicable after the Members of the Authority divide into different Political Groups.
14. The duty to make a determination as to political representation on Committees arises as soon as practicable after a review, according to the overriding principles that:-
 - (a) all the seats on a Committee are not allocated to the same Political Group;
 - (b) the majority of the seats on a Committee go to the Political Group which has a majority on the Full Council;
 - (c) subject to the above two principles, that the number of seats on the Committees of the Authority allocated to each Political Group bears the same proportion to the total of all the seats on the Committees of that Authority as is borne by the number of Members of that group to the Membership of the Authority; and
 - (d) subject to (a) - (c) above, that the number of the seats on the Committee which are allocated to each Political Group bears the same proportion to the number of all the seats on that Committee as is borne by the number of Members of that group to the Membership of the Authority.
15. Section 16 provides that once the Council has carried out its review and determined the allocation of seats further to the principles by which it is bound listed above, the Council has a duty to exercise its powers to make appointments to Committees as to give effect to such wishes about who is to be appointed to the seats on that Committee which are allocated to a particular Political Group as are expressed by that Political Group.
16. Section 16(2A) requires that where appointments fail to be made to seats on a Committee to which Section 15 applies otherwise than in accordance with a determination under that Section, it shall be the duty of the Council to exercise its power to make appointments so as to secure that the persons appointed to those seats are not Members of any Political Group.
17. Exceptions to these requirements of political balance may be made where arrangements are approved by the Council without any Member of the Council or a Committee voting against them.

18. The Licensing Committee is a dual function Committee. It is constituted under Section 101 of the Local Government Act 1972, to undertake various licensing functions and also under the Licensing Act, 2003, to exercise all the functions of the Licensing Authority.

ALLOCATION OF SEATS

19. In general, seats are allocated by calculating the seat entitlement of each Political Group as a proportion of seats available to groups on a particular Committee subject to:-
- (i) the majority party must have a majority on each Committee.
 - (ii) retaining proportionality across the total number of seats allocated to each group across all Committees.

ALLOCATION OF SEATS ON COMMITTEES

20. The total number of seats allocated to each particular Political Group on all Committees, must be in the same proportion as is borne by the number of Members of that Group on the Council. This means that out of a total of 60 seats, 59 seats are allocated to the Political Groups on the following proportional basis:-

Labour	- 45	i.e.	42/56
Conservatives	- 9	i.e.	8/56
Mexborough First	- 3	i.e.	3/56
UKIP	- 2	i.e.	2/56

21. This completes the allocation of seats to Political Groups. The remaining 1 seat is allocated to the 1 Member of the Council who is an Independent Member who is not affiliated to any of the Political Groups registered with the Council for the purposes of political proportionality under the provisions of the 1989 Act. i.e. Councillor John Cooke.

PROPORTIONAL ALLOCATION OF SEATS

22. The seat entitlement of Political Groups on Committees and Sub-Committees of 11, 7 and 5, is calculated by dividing the number of seats available on the Committee between the Groups in the same proportion as the number of seats a Group has on the Council, e.g. on a Committee of 11 for the Labour Group $42 \div 56 \times 11 = 8.25$ seats. The table below shows the allocation for all Groups on the Council:-

	5	7	11
Labour	3.75	5.25	8.25
Conservative	0.71	1	1.57
Mexborough First	0.27	0.38	0.59
UKIP	0.18	0.25	0.39

23. A Political Group's seat allocation can then be calculated as follows. By way of example, set out below is how seats are initially allocated on a Committee of 11 seats before adjustments.

Firstly, consider 'whole' seat entitlement.

Labour	8
Conservatives	1

This completes the whole seat allocation to Political Groups.

24. Secondly, the remaining 2 seats are allocated to the remaining Groups with the best proportional fit, indicated by the remaining "part" figure i.e. 1 seat to the Mexborough First (0.59 entitlement) and 1 seat to the Conservative Group (0.57 entitlement). The same method is applied to the remaining Committees which have 11 seats, the Awards, Grants and Transport (Appeals) Committee which has 7 seats and the remaining Committees and Sub-Committees which have 5 seats each. This completes the allocation of seats to Political Groups.

CONSULTATION

25. Group Leaders have been advised of their respective seat allocations on Committee and Sub-Committee sizes to reflect a best proportionate fit,

	LABOUR	CONSERVATIVE	MEXBOROUGH FIRST	UKIP	
COMMITTEE	Seats Allocated	Seats Allocated	Seats Allocated	Seats Allocated	Total No. of Seats on Committee
PLANNING	8	2	1	0	11
ELECTIONS & DEMOCRATIC STRUCTURES	8	2	1	0	11
CHIEF OFFICERS APPOINTMENTS	8	2	1	0	11
AWARDS, GRANTS & TRANSPORT (APPEALS)	5	1	1	0	7
AUDIT	4	1	0	0	5
CHIEF OFFICERS APPEALS	4	1	0	0	5
EMPLOYEE RELATIONS DISPUTES RESOLUTION	4	1	0	0	5
CHIEF OFFICERS INVESTIGATORY SUB	4	1	0	0	5
TOTAL ALLOCATED	45	11	4	0	60
Required Seat Allocation	45	9	3	2	59
Adjustments Required	0	- 2	-1	+2	-1

26. It can be seen that this initial allocation to provide proportionality on individual Committees and Sub-Committees, results in the Conservative and Mexborough First Groups being over represented by 2 seats and 1 seat respectively.
27. The Conservative Group would receive 11 seats in total when it is only entitled to 9 seats and the Mexborough First Group would receive 4 seats in total when it is only entitled to 3 seats.
28. Adjustments are therefore required and the Council must decide:-
 - (i) to remove a Conservative Group seat on 2 different Committees/Sub-Committees;
 - (ii) to remove a Mexborough First Group seat on 1 different Committee/Sub-Committee **(This should not be on any of the Committees/Sub-Committees that Conservative Group has given up a seat)**; and
 - (iv) following the adjustments chosen under (i) and (ii) above, determine the allocation of the 3 seats, 2 seats to the UKIP Group and the 1 seat to the Independent Member, Councillor John Cooke.
29. Political Groups have been asked to express a view on which Committees they would prefer to have reduced representation to assist the Council in determining where adjustments should be made. The Council may (but is not compelled to) take these representations into account when determining final seat allocation. Members are reminded that Executive (Cabinet) Members cannot sit on Overview and Scrutiny Committees.
30. These allocations give effect so far as reasonably practicable to the requirements of the Act. It remains open to Members to agree a different allocation, but only if no Member votes against such proposals. If such agreement cannot be reached, the Council has no alternative but to act in accordance with the principles set out in paragraph 15 of this report.

APPOINTMENT OF MEMBERS TO COMMITTEES

31. Following determination of the allocation of seats to Political Groups, Council must appoint named Members to each Committee. Political Groups have been asked to indicate their wishes as to which Members are appointed to which Committee/Sub-Committee. A composite nominations list will be circulated to Members prior to the meeting.

32. The Council must appoint Members to Committees and Sub-Committees in accordance with the wishes of Political Groups and may take into account (but is not compelled to follow) the wishes of any Independent Members. (In the context of Doncaster, this means any Member not in a registered Political Group). For a Political Group to be recognised for the purpose of seat allocation, the Group must have a minimum of 2 Members.

Chief Officers Appointments Committee

33. The Council is required to appoint at least one Executive Member to sit on Chief Officers Appointments Committee.

Planning and Licensing Committees

34. The Planning and Licensing Committees discharge important regulatory functions. Annual training is provided to those Members who sit on these Committees so that they are fully aware of their obligations and legislative changes and developments, to be able to perform their respective roles and responsibilities. This training is mandatory for all Members appointed to serve on these Committees. Members who have not attended the training, are not permitted to take part in these meetings.

Audit Committee

35. In addition to appointing 5 Elected Members to the Audit Committee, the Committee has appointed one non-voting co-opted Member with a financial background to this Committee; this is in line with CIPFA best practice. In addition to the above, the Committee will have a pool of 4 further co-opted members who will be called upon as and when required, to attend as members of the Hearings Panel to hear Code of Conduct complaints against Councillors.

Overview and Scrutiny

36. The current Overview and Scrutiny structure was agreed in January 2014 to take account of best practice and changes to the size of the Council with effect from May 2015. As a result of this change OSMC's role is now more focused on Scrutiny, holding to account and performance review. The Panels' focus is generally task and finish reviews and policy development work with some elements of Scrutiny of Council, partnerships and other external agencies. A brief overview of the remit of each Overview and Scrutiny body is detailed below:-

- **Overview and Scrutiny Management Committee** – to agree and co-ordinate the work programmes of the four standing Panels. To regularly consider performance and budget, to undertake pre decision Scrutiny of Council and partnership issues.

- **Children and Young People’s Panel** – to consider issues relating to improved outcomes for Children and Young People including CYPS Directorate, the Children’s Trust and other areas undertaken by partners;
- **Regeneration & Housing** – to consider issues relating to regeneration, economic development, strategic transport and Housing;
- **Community & Environment** – to consider neighbourhood issues, street scene and Highways, community safety as well as environmental issues, and
- **Health and Adult Social Care** – to consider issues that fall within the remit of Public Health Directorate, Adult social Care and wider Health issues.

37. The membership of each standing Panel is 9 elected Members. However, there is also additional workforce representatives and co-opted Members on the Panels as detailed below at paragraphs 44 to 45.

38. To maximize cross-party representation political proportionality to the scrutiny function is disappplied. If proportionality was applied to OSMC and the Scrutiny Panels the total number of seats available to each group and the independent Member, Councillor John Cooke would be as follows:-

Labour	33
Conservatives	6
Mexborough First	2
UKIP	2
Independent	1

Disapplying proportionality on Overview and Scrutiny provides an opportunity for a greater number of seats to be offered to those Members who are not on the majority Group. This supports good governance principles by providing an opportunity for wider Member engagement and cross party participation. This also provides a wider pool of Members with the necessary interest or expertise to participate in and help strengthen Overview and Scrutiny arrangements.

39. The Vice-Chairs of the standing Panels to substitute for Panel Chairs where they are unable to attend OSMC. Council is asked to note that when appointing to OSMC/Overview and Scrutiny Panels that in accordance with Overview and Scrutiny Procedure Rule 3b, not all Chairs and Vice-Chairs are to be drawn from the same party group.

40. In terms of fulfilling its statutory Health Scrutiny function this is undertaken by the Health and Adult Social Care Panel and the statutory scrutiny functions around Crime and Disorder will be undertaken by the Community and Environment Scrutiny Panel.

Overview and Scrutiny Invitees and Co-opted Members

41. In accordance with Rule 2 of the Overview and Scrutiny Procedure Rules, the Scrutiny body which has Education within its remit, will have the following co-optees on its Membership:-
- At least one Church of England Diocese representative.
 - At least one Roman Catholic Diocese representative.
 - Between 2 and 5 (currently 3) Parent Governor representatives within its Membership who are entitled to vote on issues relating to education.
42. Members are asked to note that vacancies currently exist for three Parent Governor representatives covering Primary, Secondary and Special School sectors. Arrangements were made last year to seek nominations to these vacancies, but no nominations were received. Further efforts will be made to fill these vacancies (the regulations guiding this process require an election to be held following the receipt of nominations).
43. The membership also allows for two faith representatives on the Panel or Committee that considers education issues our current arrangements allow for one representative from the Church of England and one from the Roman Catholic faith nominated by the Hallam Diocese. John Hoare has been nominated to represent the Church of England Diocese. Damien Thorpe has been nominated as the Roman Catholic nomination. Under the current structure, Council is asked to note that the co-optees may be invited to attend both meetings of the Children and Young People's Panel, and also OSMC where it considers issues relating to education. These co-opted Members have full voting rights on issues relating to education. They can contribute to debate and discussions around other Children's issues but may not vote.
44. All Panels currently have a workforce representative who serve as an invitee, but do not have voting rights. Their purpose is to ensure workforce issues are represented during discussion. They are not appointed to represent their own views, association or individual members. Consultation is currently underway with the relevant Unions to identify named individuals to serve on OSMC/the Panels as non-voting invitees. Should details of the proposed representatives not be available for the meeting, it is recommended that OSMC make the appointment of any outstanding workforce representatives.

45. As OSMC is now more-cross cutting it is recommended that representation from the three main Unions; Unite, GMB and Unison rotate on an annual basis on this Committee to ensure there is greater equity. To reflect Members wishes to have smaller more focused Panels, it is also recommended that each Panel have one workforce representative only (previously the Regeneration and Housing Panel had two representatives from both GMB and Unite). When one representative from GMB or Unite is serving on OSMC, the other representative will be appointed to the Panel. When neither Union has a representative on OSMC, the place will rotate between the GMB and Unite.
46. Members are asked to note that if an invitee cannot attend, there are no arrangements to allow for substitute members to attend as of right.
47. Other non-voting invitees may be invited/appointed to the membership on a standing or ad-hoc basis, if it is believed they will enhance the process of Overview and Scrutiny. Council is asked to confirm that any additional appointments of standing invitees to OSMC or the Panels, be made by OSMC.
48. Council is also asked to note that in accordance with Overview and Scrutiny Procedure rules, invitees will not be given access to confidential or exempt information as of right, where the issue relates to the work of the Panel or Committee on which they serve, and the Committee or Panel will need to agree the extent to which it would wish to allow its invitees to access this information prior to its consideration.

Appointment of Chairs and Vice-Chairs of Committees

49. Council is reminded that it agreed at its meeting of 3rd March, 2015, that Members should not take up the role of Chair of a Committee unless they have attended Chairs training within a three year period. Training on Effective Chairing has been arranged for 1st June at 10 a.m., 3rd June at 5.30 p.m. and 18th June at 3.00 p.m. to provide an opportunity for current or prospective Chairs to undertake this training.

OTHER COMMITTEE APPOINTMENTS TO DISCHARGE COUNCIL FUNCTIONS

Joint Safety Committee

50. This Committee (4 Members + 4 Substitutes) is non-decision making and is not subject to political balance. Political Groups have been asked to submit their nominations based on the principles of a proportional allocation. These will be circulated to all Members prior to the meeting.

Member Development Working Group

51. The Member Development Working Group is an advisory body established to support Officers in the development and delivery of Member learning and development. Membership of this Group consists of 1 Member from each Political Group and the Cabinet Member responsible for Member Development. One of the key roles of the group for the forthcoming year will be to consider the development of the modern Councillor. The terms of reference for the MDWG are as follows:-
1. To identify learning and development needs for Members and Co-opted Members in the execution of their Council duties.
 2. To provide advice on the development of a Member Development Strategy and Annual Programme of Learning and Development activities.
 3. To suggest proposals for future actions and/or activities relating to Member development and learning.
 4. To act as Member Development Champions, encouraging greater attendance and participation in learning, and development activities.

Parish Councils' Joint Consultative Committee (PCJCC)

52. The PCJCC is a non-decision making body whose membership includes 8 DMBC Elected Members. Current arrangements provide for the Council to appoint 6 non-Executive Members and for the Mayor to appoint 2 Executive Members. Political Groups have been asked to submit their nominations and these will be circulated to all Members prior to the meeting.

Health and Wellbeing Board

53. Under the Health and Social Care Act 2012, the Health and Wellbeing Board was established as a Statutory Committee of the Council from 1st April, 2013. The core membership of the Board is set out in statute and shown below in italics:-

- *Director of Adults, Health and Wellbeing*
- *Director of Learning and Opportunities; Children and Young People*
- *Director of Public Health*
- *Chair of Healthwatch Doncaster*
- *Chair of Doncaster Clinical Commissioning Group*
- *Portfolio Holder with responsibility for Public Health*
- *Portfolio Holder with responsibility for Children's Services*

54. In addition to the above Council has agreed to the following Members:-

- Majority Opposition Group representative
- Chief Executive of Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)
- Doncaster and Bassetlaw Hospitals NHS Foundation Trust (DBHFT)
- Head of Co-Commissioning, NHS England (Yorkshire & Humber)
- Chief Officer, Doncaster Clinical Commissioning Group
- District Commander for Doncaster – South Yorkshire Police
- Chief Executive, St Leger Homes
- Chief Executive, New Horizons
- Chief Executive, Doncaster CVS
- Chair of Doncaster Children's Services Trust

55. In light of operational experience in the way the Board conducts its business and to ensure that there is a fully inclusive approach in the contribution, development and delivery of strategy, it is proposed that the Board Membership now include the following key partner:-

- Portfolio Holder with responsibility for Adult Social Care
- South Yorkshire Fire and Rescue

OPTIONS CONSIDERED AND REASONS FOR RECOMMENDED OPTION

56. The Council has a statutory duty to review the allocation of seat to Political Groups at its Annual Meeting in accordance with the provisions of Sections 15, 16 and 17 of the Local Government and Housing Act, 1989. Therefore, no other options are considered appropriate.

IMPACT ON THE COUNCIL'S KEY PRIORITIES

57. This report has no direct impact on the Council's Key Priorities. By appointing to Committees in line with recommendations within this report, the Council satisfies its legal requirements for appointments to Committees.

RISKS AND ASSUMPTIONS

58. There are no risks identified or assumptions relevant to this report.

FINANCIAL IMPLICATIONS

59. There are no specific financial implications associated with this report.

HUMAN RESOURCES IMPLICATIONS

60. There are no human resources implications associated with this report.

TECHNOLOGY IMPLICATIONS

61. There are no technology implications associated with this report.

EQUALITY IMPLICATIONS

62. There are no specific equality implications arising from this report.

BACKGROUND PAPERS:

Report to Council - 13th June, 2014 - Local Government & Housing Act 1989 -
Review of Allocation of Seats on Committees & Sub-Committees.

Report to Council - 27th November, 2014 - Local Government & Housing Act 1989 -
6 Month Review of the Allocation of Seats on Committees & Sub-Committees.

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